

CONSTITUTION FOR THE

Oxley College Parents & Friends Association

Amended on 16 February 2015

1 TITLE

The title of the association shall be;

OXLEY COLLEGE PARENTS' & FRIENDS' ASSOCIATION, hereafter referred to as the Association.

2 OBJECTS

- a) To render to the Board of Governors all possible assistance in promoting the educational interests of the school community by bringing the College Executive, the teaching staff, parents and students into close partnership.
- b) To confer with the Head of College in matters relating to the educational needs of the College, the staff and students
- c) To assist in the provision of teaching and learning equipment and other amenities for the College.
- d) To give public expression within meetings of the Association to matters affecting the education, safety and welfare of school children.

3 POWERS

- a) To impose and collect subscriptions, fees and other charges from members or to raise money only by such methods as are approved by the Board of Governors.
- b) To apply the income derived to the fulfillment of the objects of the Association. This application must be aligned to the College's Strategic Directions and in consultation with the Head of College.
- c) To appoint sub-committees from time to time to perform such functions as may be delegated to them, and to encourage such sub-committees in their functioning.

The Association shall not exercise any authority over the teaching staff, nor shall it interfere in any way with the control or management of the College.

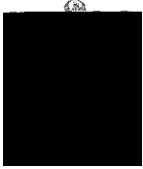
4 MEMBERSHIP

All parents/guardians of currently enrolled pupils are automatically members of the Association. Other persons favourably disposed towards the College, may become members by applying to the Secretary.

The members of the College staff shall be honorary non-voting members of the Association.

5 LIFE MEMBERSHIP

The Association may confer the honour of Life Membership on a member who has made an outstanding contribution to the work of the Association.



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6 EXECUTIVE OFFICERS

The Executive Officers of the Association shall consist of the President, Vice President, Secretary and Treasurer.

Members of the Association elected as Executive Officers in accordance with Clause 10 perform their role in an honorary capacity.

7 MANAGEMENT

Management of the Association shall be vested in the Executive Committee which shall consist of the Executive Officers and eight other members elected at the Annual General Meeting.

Any vacancy occurring on the Executive Committee shall be filled by appointment at the next meeting of the Executive Committee.

The Executive Committee shall have the power to co-opt as additional members of the Executive and for a period not exceeding six months, no more than two members who were officers of the immediate past Executive Committee. These members may be co-opted notwithstanding that they may otherwise be ineligible to serve by reason of Clause 10. They shall serve in an advisory capacity only and shall not be entitled to vote.

The Executive Committee shall have the power to co-opt up to two additional members.

8 DUTIES OF OFFICERS

a) President

The President shall chair all Meetings of the Association and carry out all other duties consistent with such office. In his/her absence the Vice President or in his/her absence a member nominated by those present shall take over such duties.

The President at any meeting shall have a casting vote in case of equal voting.

The President shall be a member, ex officio, of all sub-committees.

The President shall prepare a report for submission to the Annual General Meeting.

A copy of this Constitution shall be made available to the President at all meetings.

The procedure at all meetings where not defined in this Constitution shall be as defined by P.E. Joske.¹

b) Vice President K-6

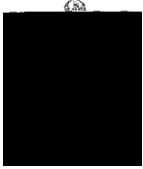
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20 AMENDMENTS

This constitution may only be amended by resolution at an Annual General Meeting or Special General Meeting approved by two thirds of the eligible voting members present at the meeting and subsequently ratified by the Board of Governors.

The amendment must be considered by the Board of Governors within two Board meetings of the resolution being passed and does not take effect until ratified. The amendment lapses if it is not approved within this time.

Notice of any proposed amendment must be given in writing to the Secretary at least 21 days prior to the date of meeting at which it is to be moved. Particulars of the proposed amendment shall be included in the agenda and circulated to all members of the Association at least fourteen (14) ~~0084~~